<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Who</th>
<th>Due – Completed by</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Karakia me ngā mihi</strong></td>
<td>Karakia by Jerry Hapuku and mihi by Haami Hilton</td>
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<td><strong>To Confirm Minutes of previous hui of 21/2/12</strong></td>
<td>Robin advised that because the Committee receives the minutes electronically, minutes are taken as read and proceed to actions. Matters arising will only cover those matters that are not in the portfolio reports. Resolution that minutes of 21/2/12 are a true and correct record - moved by Diane and seconded by Robin - carried</td>
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| **Correspondence** | **Inwards**
1. Te Runanganui O Heretaunga minutes of hui held 16/2/12 and agenda rec’d 21/3/12
2. Omahu Marae Trustees dated 5/3/12 re Omahu DIY | To discuss under portfolios |
| **Email inward**
3. From Conway Campbell dated 21/2 (the night of the previous marae hui) re tender for mowing
4. Jeanette Cooper of Sport Hawkes Bay dated 23/2/12 re support letter for assistance given during maraesyles event
5. Emmeline Gadsby of Te Aute dated 1/3/12 re marae sound system
6. Dr. Adele Whyte of NKII dated 2/3 re Tangata Kaitiaki Gazette – Cape to the Port
7. Stirling Halbert dated 9/3 re HDC CBD Development
8. From Tama Huata dated 13/2 re Pou – Civic Square developments
9. From Henare O’Keefe dated 14/3 re Maori Economic development Panel and discussion document | |
| **Tabled inward**
10. Tabled email submitted by Dianne from Jo O’Connell dated 28/2 re unveiling of Kahu O’Connell (?) on 14/4/12
11. Te Taumata O He Toa Takitini agenda for hui 18/3/12 & December 2011 newsletter and registration form | |
### Outwards

1. Nomination of Kaitiaki for “Kahungunu kit e matau a Maui” completed and returned to Adele @ NKII on 28/2
2. Electronic Flyer sent to hapu 29/2 regarding commencement of Zumba Classes 6/3
3. Reply to Te Aute’s request for sound system sent 1/3
4. Business and Fisheries Scholarships for Maori sent out to hapu (electronically) on 5/3
5. HDC CBD Development notice sent to hapu 7/3 re wananga on developing CBD
6. Engagement Hui for Maori Economic Development Panel sent to hapu 14/3
7. Letter from Treasurer to Lynlee Aitcheson dated 21/3 regarding summary of payments of koha received for period Jan-December 2011.

**Resolution that we accept the inward – moved Robin and seconded Haami - carried**

### Financial Report

Verbal report given tonight. Alton apologized for not having a written report – but will include figures at April hui.

Payments of $2,034.34 requiring ratification – upon receiving receipts

Alton still waiting on Lynley to alter her auto payment of $10 per week to the new interest bearing account. The change will mean a higher interest rate return. Alton has also sent a summary list of Lynlee’s koha payments to her (as per outward above).

Hine was to investigate other marae carving insurance as still no reply from Omahu. Will approach and email Te Aranga

Tamela provided a report regarding the set up of the website. Will confirm details for set up. The 500 club is based on 200 people committing to pay $5.00 per month that will provide $1000.00 per month that will cover essential marae operating. The 200 club operates on other marae and we have a big hapu so are aiming at 500 members. James and Alton to provide cost analysis. follow up with website and account details for the proposed $500 club

**Resolution that the verbal report be received, ratify the accounts in the report and those presented tonight be approved for payment - moved by Alton seconded Hine – carried**

### Portfolio Reports:

#### Constitution/ General

Verbal Report: Robin Hape

Working Bee: Contacted Shane Graham and Reihana Meha who have confirmed the date for their availability as **Sunday 29/4/12 @ 9 am.**

The jobs to be done are:

- **Wharenui**
  - Repair cracked window at rear end of wharenui remove dry rot and reseal.
  - Replace/ repair gutter flashings above amo on wharenui where water is pooling.
  - Verandah needs wash and possible repaint.
  - New pillows, 10 pillows have frayed ends – require re-sewing (James has offered Tamela’s machine)

**Robin- Panui to be sent advising working bee.**
### Wharekai
- Kitchen cupboard doors need reattaching
- Storeroom shelving collapsed to be replaced
- Zip glass has green algae in and difficult to see water level.
- Gas stove legs and ignition to be fixed
- Replace grate covering the drain outside the wharekai

### Kauta
- Finish window
- Recover roof following leak
- Place man hole in roof

Hawkes Bay Aluminium have visited and will provide quote to replace all the broken window latches in the wharekai, repair the broken windows and reframe the hinges on those windows that need repair. Shane Graham will also prepare a set of plans that could be used to reshape the wharekai so we have improved flow and more space. Reminder that if anyone has ideas on how the flow can be improved, this is the time to have input. There are existing plans but we need to have them finalized and then the resources to make it happen. Possible DIY in 2014 for our centennial in 2015.

### AGM: Date set for AGM and Elections will be Saturday 19/5/12 @ 9.30am.
YE Financial Statements for 31/12/11 will be available but not audited. Alton advised that audit requirements for entities like ourselves are stringent when we don’t have the systems to control every revenue entry point.

HBRC/ HDC Maori Joint Committee – HDC Maori Joint Committee (MJC) met with Maori advisory committee of HBRC to meet and know who is making decisions within the local bodies. The HBRC Maori advisory committee is made up of Taiwhenua Representatives. Uncle Haami is on the committee. The HBRC advisory committee have input into the HB Regional Council who grant resource consents and manage local resources. Important that the marae/hapu are being informed of the decisions. Issues discussed at the hui of 28/2/12 were:
- Ruatanewa pre-feasibility
- Fracking moratorium
- Working together as hapu/ marae with effective representation including that with the Iwi (NKII) and the historic settlement entities, He Toa Takatini and Ahuriri claimant groups.

HDC MJC- Civic Square hui 22/3/12 @ 4.30-6.30pm to discuss Pou Whenua, Dianne, Hawira and Jerry to attend and represent our marae. Central Business District workshop to discuss revitalizing the CBD set for 21/3/12 has been cancelled. Earlier emails sent to the committee.

**Special Charter hui 28/3/12 6pm at the marae.** If you cannot make it please confirm that you have seen the document and agree with the content.

Omahu DIY- refer to inwards and whether the marae should contribute to the DIY project. Agreed that the marae should contribute to their efforts and proposed that the marae buy 3 bricks or koha $300.00 to support the project. Whanau who have connections should also be encouraged to buy a brick.
Resolution that $300.00 be approved to support the Omahu Marae DIY project. Moved Leon Hawea seconded Jerry Hapuku carried.

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<tr>
<th>Wharenui/ Whare Tipuna</th>
<th>Will wait for working bee to address outstanding issues as already listed above</th>
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|                         | **Verbal report : Alton Miller**  
|                         | *Grounds:* The mower situation still needs to be addressed. Received written quote from Conway Campbell that provides another possibility. The overall cost to the marae is estimated at around $120 per week based on depreciation, repairs and petrol. Manpower not considered but another possible $40-$80 per mow so estimated overall cost $160-$200. Need to have conversation with Grant Smith to clarify whether the cost estimates are accurate.  
|                         | The different quotes will be assessed according to use of their/ marae equipment and our current costs. Will await Grants input given he is doing a very good job managing the lawns. |
|                         | **Ablution Block:** Hine Hape advised that the committee will apply for the HDC subsidy in the next round given we did not get approval or acknowledgement form the HDC from the initial application. We may also apply for a new mower as well. |
|                         | Robin Hape advised that he will approach Reihana Meha to ask if his course students can repair the urupa fence and the fence surrounding the ablution block. Rei’s course do level 2 skilled jobs like fences the marae may just need to purchase the materials. That will clear the urupa fence outstanding job. |
|                         | Pania Watene advised that there may be funding to support a caretaker role. Will provide information on where that funding is available from. |
|                         | **Grant to table tender** |

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| **Verbal Report: Alton Miller on behalf of Lil**  
- 28/3/12 Charter hui  
- 2/4/12 Unveiling Hiki Hape (unveiling of headstone only)  
- 6/4/12 Te Hauke Kura Reunion hui  
- 114/4/12 Kahu O’Connell unveiling (headstone only)  
- 19/5/12 AGM / Elections  
- 25-27.5.12 - 21st birthday – Dianne Kahuroa - Oz Whanau  
12/10/12 Kohanga Graduation – approx. 59 – Leon Hawea |
| **Lil to note additional bookings and submit into diary** |

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| Tamela will report at the next hui on the cost structure of the 200-500 Club  
| Tamela |

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<tr>
<th>Te Hauke Kura</th>
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<tr>
<td>Lil has received a booking for Louanna calling a hui re Te Hauke Kura reunion on 6th April.</td>
</tr>
<tr>
<td>Tamela</td>
</tr>
</tbody>
</table>
| **Customary Fishing/ Pekapeka/ Te Angiangi reserve** | Verbal Report: Robin Hape /Jerry Hapuku  
Refer to inwards and outwards correspondence items above.  
Port of Napier- Cape Kidnappers Gazettal: Progress still being made with some hapu/marae agreeing to the following  
- Some want more than one kaitiaki  
- Some want their own notifying authority  
- Some want more than one permit authorization book  
Jerry Hapuku has been attending the hui as our marae nominated kaitiaki to ensure our hapu/marae mana moana is recognized.  
Te Rangikianake Application for the fresh waterways: Will look to progress this application similar to the gazettal above as part of a hapu/marae collective.  
Te Kupenga Whituroroa a Maui met last week to decide how they will work with NKII and MAF to progress the development of the FMA 2 Iwi/ Forum Fish planning given the changes of support within MAF |  |
| **Rangatahi** | Verbal Report: Robin Hape and Hine Hape  
Refer inwards regarding a request by Sport HB to get a letter of support from the marae committee acknowledging Sport HB assistance in the delivery of the marae styles events. Jeanette is the chairperson of the subcommittee and assisted with logistics and advice. Concern expressed that Sport HB may be in competition with the marae for funding for these events so important that we support on the basis that the marae be responsible for events of this nature otherwise the events will have limited success.  
Request for PA system per inwards above by Parents Association of Te Aute. Chairman responded that the system was purchased from funds from Pukehou and Kahuranaki marae events. The system should only be used by Pukehou/ Kahuranaki marae and will only be released for use if a Kahuranaki Marae Committee member who knows how to work the system will pick up, operate and return the system. The system has a mobile microphone, stationary microphone and can operate with computer, Ipod USB etc.  
The Zumba sessions have been operating since 6/3/12 and are a success. Currently have around 20 people attending of various shapes and sizes. Invoice received for the next 4 sessions as part of inwards. Need to identify someone who could continue beyond the 8 sessions paid for. Also look at preparing the report back to the funders regarding the events that have been run. | Robin to draft letter  
Jeanette to prepare report with Hine assisting with financials  
Heretaunga Taiwhenua  
Verbal Report : Alton Miller on behalf of Lil Smith  
Next Taiwhenua hui will be 22/3/12.  
Open day for Heretaunga Taiwhenua 26/3/12 from 10 am-2pm. Sausage sizzle - all welcome to see the complex.  
Jerry Hapuku provided a copy of the draft report of the Ruatanwha Storage project that will go to the HB Regional Council as part of the prefeasibility stage of the process. The report and the minutes of the Heretaunga Taiwhenua Runanganui will be scanned and circulated for the information of the hapu.  
Te Haro Trustees hui apopo. | Hine  
Treaty Claims  
Te Aute/ Combined  
Verbal Report: Haami Hilton  
Haami produced the minutes and financial report from the last HTT hui. The minutes will be scanned and sent out or a link to the website if they are available. Important that our marae whanau register.  
Liz Graham has taken over from Roger Maaka as Chairperson, because of Roger’s illness. |
No other updates from the Te Hapuku Will claims and Te Aute. Mereana Wycliffe is not well and therefore no progress update.

| Te Kohanga Reo | Verbal Report: Leon Hawea  
Both AGM and mokopuna day hui went well. Booking for Te Kohanga Reo in October for the graduation of the TKR students. Will be conducted at Kahuranaki.  
Jerry and Leon attended the claims hearing in Wellington in support of the National Trust being an independent administering entity. |
| General Business | Haami announced that there will be a live broadcast for ANZAC (25/4/12) @ Te Aute commencing 7.30am and could possibly come to our service @ 9am. |
| Karakia Whakamutunga | Haami @ 8.15pm |

**NEXT MEETING:** Scheduled for 11/4/12 Wharekai- Kahuranaki Marae @ 6pm.